

MINUTES OF EXECUTIVE COMMITTEE MEETING
20 JUL 2019

1. An Executive Committee Meeting was held at 5.00 PM on 20 Jul 19 in the Conference Hall, Gaiety Complex. The meeting was chaired by Lt Gen PC Thimmaya, PVSM, VSM, GOC-in-C ARTRAC and President Shimla ADC. The following members attended the meeting:-

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|-----|---------------------------------|--|
| (a) | Lt Gen GS Sangha, AVSM, SM, VSM | - Executive President. |
| (b) | Brig Pawan Bajaj | - Chairperson
Renovation & Property
Sub-Committee. |
| (d) | Brig R Sundaram | - Chairperson
Finance Sub-Committee. |
| (e) | Mr Yatish Sud | - Chairperson
Bar & Catering Sub-Committee |
| (f) | Mr RL Jain | - Chairperson
Cards Sub-Committee. |
| (g) | Mr Umesh Akre | - Chairperson
Tambola Sub-Committee. |
| (h) | Capt (Retd) Amit Kashyap, IAS | - Chairperson
Legal Sub-Committee. |
| (k) | Mr Girish Minocha | - Chairperson
Dramatics Sub-Committee |
| (l) | Col Ashish T | - Officiating Honorary Secretary |
| (m) | Col DKR Guatam | - Member
Dramatics Sub Committee |
| (n) | Mr Arjun Sud | - Member
Legal Sub Committee |

2. The quorum being complete, Col Ashish T, Officiating Hony Secy requested permission to commence the proceedings.

Agenda Pt I: Update By Hony Secy

3. Col Ashish T, Officiating Hony Secy, brief the forum on the Agenda for the EC Meet. Since the Hony Secy was officiating Brig Pawan Bajaj provided updates on various issues discussed and directions of the President during EC Meet dated 02 May 19 which are covered briefly below:-

SNo	Agenda	Action by
(a)	<u>Revision of Pay and Allowances.</u> Pay and Allowances of the entire Staff of ADC has been regularised according to Central Govt norms. However only security money from employees is to be revised and credited as per new pay scales.	Finance Sub-Committee Hony Secy
(b)	<u>Digital Surveillance Cameras.</u> Order for Digital Cameras have been placed and will be received shortly. There are nine cameras in total with two cameras placed outside. These cameras are monkey proof and weather proof.	Property & Renovation Sub-Committee Hony Secy
(c)	<u>Medallions, Tie, Lapel Pin and Brooch.</u> Advance of Rs 72,000/- has been paid. Prototype samples will be received shortly and orders for these items will be placed.	Hony Secy
(d)	<u>Adherence to Dress Code.</u> Strict check on ensuring correct dress code is being followed and is ensured by all EC Members. Defaulting members should be cautioned.	EC Members Hony Secy
(e)	<u>Archive of Events.</u> The President, Executive President and other members were shown the Album of Events for preservation of history and was well appreciated. It was directed that contact details of the Play Groups who have performed for ADC at Gaiety Theater be also added to the Album.	Entertainment Sub-Committee Hony Secy
(f)	<u>Audit of Accounts.</u> It was informed that the audit of accounts has been carried out with no major observation. The only observation was the accounts being in red as Rs 25 lacs were withdrawn to be invested in mutual funds and due creation of assets.	Finance Sub-Committee
(g)	<u>No Cash Transaction.</u> The President had directed that no cash transaction should be carried out with respect to payments by members including recharge of cards etc. The same has been implemented.	Hony Secy
(h)	<u>Leave Encashment & Gratuity.</u> It was informed that Rs 6,11,464/- and Rs 2,48,918/- for leave	Finance Sub-Committee

	encashment and gratuity liability of the Club towards employees respectively have been invested with LIC for better returns compared to bank FDs. A separate head has also been created in Cash Book for the same.	
(j)	Rehabilitation Grant & Rent. Rehabilitation Grant of Rs 9,00,000/- has been received from the State Govt and Rs 7,20,000/- has been paid as rent for period upto Mar 2019.	Finance Sub-Committee Hony Secy
(k)	New Members. All 24 New Members selected in EC Meet dated 02 May 19 have been absorbed after due process.	NA
(l)	Maintenance Day. As directed by President, every 1 st and 3 rd Tuesday will be observed as maintenance day.	Hony Secy

4. The Agenda Point was proposed to be passed by Mr Umesh Akre, Chairperson Tambola Sub-Committee and seconded by Mr RL Jain, Chairperson, Cards Sub-Committee.

5. **Agenda Pt II: Updates by Chairpersons Sub-Committees**

S No	Agenda	Action by
(a)	<p>Chairperson Finance.</p> <p>(i) Balance Sheet was presented and passed. The Chairperson also informed the gathering that a New Chartered Accountant, M/S Vineesh Arora & Co has been hired.</p> <p>(ii) He also brought out that Staff Security will now be collected as per new pay scales. Investment in Mutual Funds were also discussed, wherein, it was decided that the same should be reviewed near one year lock in period. The President enquired about Brokerage paid for purchase of these Mutual Funds and directed to find out whether it was paid or not, and if yes by whom.</p>	Finance Sub-Committee
(b)	<p>Chairperson Dramatics.</p> <p>(i) Mr Girish Minocha informed the EC about the Play organised in the last few months and also of the</p>	

	<p>forthcoming Dramatic activities. He expressed concern as very few volunteer members have come forward for participation in Members Play. The primary objectives of the Club being promotion of Dramatics, Mr Minoch proposed that new members be included in the play or to inform them that their membership can be revoked consistent with the MoA & Bye Laws of the Club. Brigadier Bajaj confirmed that as per Para 13 of MoA, a provision for the same already exists. The para was also read out. The President directed that the same be invoked for the 24 newly elected members and that they be informed in writing accordingly.</p> <p>(ii) Mr Minocha also informed the Committee about the scripts and books procured for the Club. The President was informed of some misplaced books and he directed that all member be enquired if any book is inadvertently with any member. The President directed that the list of books missing be put up on Notice Board.</p> <p>(iii) Mr Minocha also informed that preparation are on for Hindi and English Members Play are scheduled for 06-07 Sep and 11-12 Oct 19.</p>	<p>Dramatics Sub-Committee</p> <p>Hony Secy</p>
(c)	<p><u>Chairperson Entertainment.</u></p> <p>(i) In the absence of Chairperson Entertainment Sub-Committee, Brigadier Bajaj, briefed the EC about the Independence Day Celebrations and proposed Card Week. The President clarified that the Cards Week is to be organised to bring about awareness and increase interest in Cards games among the members. Towards the same a a Cards Day is scheduled to be organised on 11 Aug 19.</p> <p>(ii) The Independence day celebrations will be celebrated with traditional fanfare on 14 Aug as is customary. There shall be no separate function for felicitation of Octogenarian Members.</p>	<p>Entertainment Sub-Committee</p> <p>Card Sub-Committee</p>

(d)	<p><u>Chairperson Catering.</u></p> <p>(i) Mr Yatish Sud briefed the EC with respect to the improvements in the Kitchen. The President while appreciating the efforts directed that adequate measures be instituted to prevent pest/rodent infestation. He suggested that cracks/gaps in furniture, wall etc be plugged, ultrasonic anti rodent machines be purchased among other things. A point regarding exhaust of smoke via ducts was discussed. The President directed Mr Akre to look into this matter in detail. Mr Sud also offered training on Rational Oven for all Cooks at 'Chalet', Naldhera for 10 days each. Mr Amit Kashyap, IAS offered to organise training for two waiters on Astoria Coffee Machine at Taj, Theog/Cicil, Shimla.</p> <p>(ii) Mr Yatish Sud also suggested that the Menu of the Club should be revised to a more small and contemporary one and was given assent by the President.</p>	<p>Catering Sub-Committee & Mr Umesh Akre</p> <p>Hony Secy</p>
(e)	<p><u>Legal Issues.</u> Captain Amit Kashyap, IAS, Chairman Legal Sub Committee along with Mr Arjun Sood, briefed the EC about the progress on amendments of MoA and Bye Laws. The President directed that the Sub Committee draft the MoA and Bye Laws with advice from Brigadier Pawan Bajaj. He also directed that a four member Ratifying Committee under the Chairmanship of Mr RL Sood comprising eminent lawyer members of the Club be formed to ratify the MoA/Bye Laws.</p>	
(f)	<p><u>Property and Renovation.</u> Chairperson Property and Renovation Sub Committee briefed the gathering on the property procured and renovation projects completed and under progress. He highlighted that the procurement of various assets was done in the most economical fashion using many sales/schemes available in the market and thereby saving almost Rs 5 lacs. He also informed the house that the Annual Stock Taking Board was completed and all was in order</p>	<p>NA</p>

6. The Agenda Point was proposed to be passed by Mr Yatish Sud Chairperson, Bar & Catering Sub-Committee and seconded by Brig R Sundaram, Chairperson, Finance Sub-Committee.

7. Agenda Pt III:Co-opting Brig Gaurav Sharma as the Chairperson of the Entertainment Sub-Committee.

SNo	Agenda	Action by
	Brig Pawan Bajaj, Chairperson Property & Renovation Sub-Committee, informed the house that consequent to resignation of Cmde Ravi Ahluwalia, Chairperson, Entertainment Sub-Committee, Brig Gaurav Sharma be co-opted as member of Executive Committee and Chairperson Entertainment Sub-Committee	Hony Secy

8. The Agenda Point was proposed to be passed by Capt Amit Kashyap (Retd), IAS, Chairperson, Legal Sub-Committee and seconded by Mr RL Jain, Chairperson, Card Sub-Committee.

9. Agenda Pt IV : Election of New Members. Brig Pawan Bajaj, Chairperson Renovation & Property Sub Committee, brought out that 'At Home' was conducted on 22 Jun 19. out of 24 Applicants only 20 applicants attended the "At Home". The detail of selected/ non selected applicant is as under:-

S No	Name of Applicants	Profession	Status	Category
(a)	Justice Sandeep Sharma	Judge, High Court	Elected	B
(b)	Mr Jaiprakash Kalta	MH, HPSEB	Elected	B
(c)	Mr Hemant K Sharma	Director, MD(Retd) SJVN	Elected	C
(d)	Mr Rakesh Malhotra	Business	Elected	D
(e)	Mr amit Pal Sud	Business	Not Recommended	D
(f)	Mr Arpan Sud	Business	Not recommended	D
(g)	Mr Rohit Karol	CA	Elected	D
(h)	Mr Aman Bajaj	Business	Not Recommended	D
(j)	Mr Rakesh Dutt Mehta	Architect	Not Recommended	D
(k)	Mr Vipin Kaura	Marine Engineer	Not Recommended	D
(l)	Mr Saurabh Walia	Business Analyst	Elected	D
(m)	Mr Yashwant Chajta	Business	Not Recommended	D
(n)	Mr Anirudh Bisht	Marine Engineer	Not Recommended	D
(o)	Mr Neeraj Sood	Business	Not Recommended	D
(p)	Ms Tarini Sud	Artist	Elected	D
(q)	Ms Nagina Singh	CFO, Hero Housing Finance Ltd	Not Recommended	

(r)	Mr Sandeep Chaudhary	Consultant	Not Recommended	D
(s)	Mr Dinesh Kapoor	Business	Elected	D
(t)	Ms Rachna Gupta	Journalist	Elected	D
(u)	Ms Shipra Khanna	Celebrity Chef	Not Recommended	D

10. The Agenda Point was proposed to be passed by Mr Yatish Sud, Chairperson, Bar & Catering Sub-Committee and seconded by Brig R Sundaram, Chairperson, Finance Sub-Committee.

11. **Agenda Pt V : Transfer of Member from Category 'A' & 'B' to Category 'C'.**

SNo	Agenda	Action by
(a)	Brig Pawan Bajaj, Chairperson Renovation & Property Sub Committee informed the house of the status of membership in various Categories. He explained in details that presently there are 107 vacancies available in Category 'C', and 14 in Category 'A' and a over subscription of six vacancies in Category 'B'. this has resulted in a lopsided distribution and choked up the possibility of selecting more members for the Club. He proposed that all members above the age of 60 from Category 'A'&'B' be shifted to Category 'C' assuming that they would have retired from Govt Service. This being subject to vacancies available along with five vacancies catering for new members directly selected in Category 'C'. He informed the house that 102 such members can be shifted. Those above the age of 60 but not shifted to Category 'C' will continue to remain in their respective present Categories. This shifting will take place with out any re-screening. All those who are being shifted will be asked to either submit their PPO or in case they are not retiring from Service, a Serving Certificate. The President directed to take up the matter on file.	Hony Secy

(b) The Present Status of Membership is as follows:-

Cat	Auth	Mess	Age of 1-59	Age of 60-69	Age of 70-79	Above 80	Spouse Member	Total	Vac	New	Total	Bal Vac
A	562	425	54	44	20	-	03	546	16	02	548	14
B	188	-	51	80	47	-	0	186	02	08	194	-06
C	250	-	14	33	81	10*	-	136	112	05	143	107
D	250	-	103	66	49	03*	-	221	29	09	230	20
Total	1250	425	222	223	197	13	09	1089	161	24	1113	137
E											88	
Green Card											15	
Tenure Member											16	
Lifetime Hony Member											112	
Total											1344	

(c) The proposed membership profile after shifting will be as follows:-

Cat	Auth	Mess	Age of 1-59	Age of 60-69	Age of 70-79	Above 80	Spouse Member	Total	Vac	New	Total	Bal Vac
A	562	425	54	24	-	-	03	506	56	02	508	54
B	188	-	51	65	-	-	06	122	66	08	130	58
C	250	-	14	68	148	10*	-	240	10	05	245	05
D	250	-	103	66	49	03*	-	221	29	09	230	20
Total	1250	425	222	223	197	13	09	1089	161	24	1113	137
E											88	
Green Card											15	
Tenure Member											16	
Lifetime Hony Member											112	
Total											1344	

12. The decision on agenda point was proposed to be passed by Mr Girish Minocha, Chairperson, Dramatics Sub-Committee and seconded by Mr RL Jain, Chairperson Card Room Sub-Committee.

13. **Agenda Pt VI: Grant of Honorary Membership to Lt Gen Surinder Singh, PVSM, AVSM, & bar , VSM, Lt Gen PM Bali, AVSM, VSM and Cmde Ravi Ahluwalia, NM.**

SNo	Agenda	Action by
	Brig Pawan Bajaj, Chairperson, Renovation Sub-Committee informed the house that as per Memorandum of Association & Club Bye laws Hony Membership be given to Lt Gen Surinder Singh, PVSM, AVSM*, VSM, GOC-in-C, Western Command being a distinguish person & Lt Gen PM Bali, AVSM, VSM & Cmde Ravi Ahluwalia, NM be given Honorary Membership being a Executive Committee Member for covering more than a period of one year	Hony Secy

14. The Agenda Point was proposed to be passed by Sh Yatish Sud, Chairperson, Bar & Catering Sub-Committee and seconded by Mr Umesh Akre, Chairperson, Tambola Sub-Committee.

15. **Other Points Discussed/ Directions by President, Shimla ADC.**

SNo	Agenda	Action by
(a)	<u>Reciprocal Membership with Other Clubs.</u> A point regarding offers of reciprocal membership with other clubs was discussed, where it emerged that, we are not able to conclude any reciprocal membership with other distinguished clubs due to non-availability of Guest Rooms/ Accommodation. In light of this Mr Yatish Sud and Mr Umesh Akre offered to provide one offer each of four rooms at subsidised rates at 'Chalet' Naldhera and Hotel Himland, Shimla respectively.	Hony Secy
(b)	<u>Monthly Billing.</u> Presently, billing of out station members is on a six monthly basis. The Executive President remarked that the practice is against the bye-laws. The President directed that monthly billing be re-instituted.	Hony secy
(c)	<u>Facility Management Check List.</u> The President directed that check lists be prepared for facility management with respect to all facilities such as hygiene, cleaning and dusting, pest control etc. he directed that it should suitably be supervised by the various functionaries and the Hony Secy. This would	

	ensure that the Club is run efficiently, persons responsible are accountable and that nothing is left to chance.	
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16. **Vote of Thanks.** A Vote of Thanks to the Chair was proposed by Brig Pawan Bajaj, Chairperson Property & Renovation Sub- Committee and seconded by Sh Yatish Sud, Chairperson Bar & Catering Sub-Committee.

Sd/xx
(Ashish T)
Colonel
Honorary Secretary

31 Jul 2019